

MANSAROVAR DENTAL COLLEGE, BHOPAL

Date: 10/08/2022

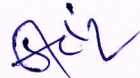
CIRCULAR

The Institutional Maintenance Committee Meeting will be held on 17/08/2022 at 4:00 pm in the office room of Mansarovar Dental College. Request the concerned committee members to attend the meeting.

S.No	Members
1	Mr. Kishore Nathile
2	Mr. Badri Verma
3	Mr. Lakhan
4	Mr. Abdul Salam
5	Mr. Shiv Narayan
6	Ms. Chitra Verma
7	Mr. Sunil Patel

Agenda:

1. To discuss on previous meeting.
2. To discuss the matter regarding the repair and maintenance work in all departments.
3. To undertake the timely servicing of institute ac's, RO plants.
4. Servicing of fire extinguishers of all the floors.
5. To undertake the timely servicing of ETP & STP.
6. To undertake the timely servicing of lift.
7. Any other matter pertaining to physical infrastructure with the permission of the chairperson.


Mr. Sachin Jain
Chairperson

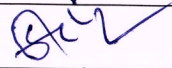
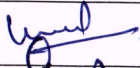
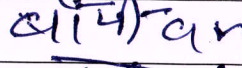
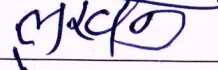
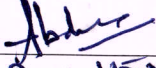
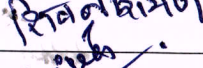
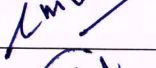
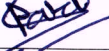
INSTITUTIONAL MAINTENANCE COMMITTEE

ACADEMIC YEAR 2022-23

Date: 17/08/2022

The Institutional Maintenance Committee meeting of Mansarovar Dental College was held on 17/08/2022 at 04:30 PM in office room.

The following members were Present:

S.No	Members	Signature
1	Mr.Sachin Jain - Chairperson	
2	Mr. Kishore Nathile	
3	Mr. BadriVerma	
4	Mr. Lakhan	
5	Mr. Abdul Salam	
6	Mr. Shiv Narayan	
7	Ms. ChitraVerma	
8	Mr. Sunil Patel	

Agenda:

1. To discuss on previous meeting.
2. To discuss the matter regarding the repair and maintenance work in all departments.
3. To undertake the timely servicing of institute ac's, RO plants.
4. Servicing of fire extinguishers of all the floors.
5. To undertake the timely servicing of sanitary pad vending machine.
6. To undertake the timely servicing of lift.
7. Any other matter pertaining to physical infrastructure with the permission of the chairperson.

Contd...2

(2)

The minutes of the meeting are as follows:

The Chairperson of the committee proceeded over the meeting.

1. To discuss on previous meeting:

The minutes of the last meeting were reviewed for the confirmation and approved by the chairperson Mr.Sachin Jain.

2. To discuss the matter regarding the repair and maintenance work in all departments:

The following complaints received from various departments were reviewed and forwarded to the concern authority.

- a) Repair works, replacements and Service of electrical accessories in the departments of oral medicine and radiology department , oral pathology department.
- b) This year the maintenance personals were order to keep the college premises and departments more clean.
- c) Cupboards and door locks were replaced by the college carpenter in library.

Chairperson instructed the Maintenance committee to make sure of having systems and printers in all the departments under working conditions. Further chairperson instructed the committee members to collect the physical facilities requirement lists from all departments and arrange the same as early as possible.

3. To undertake the timely servicing of institute ac's, RO plants:

Chairperson instructed the concerned committee member for having timely servicing of all the institute AC's and RO plants.

4. Servicing of fire extinguishers of all the floors:

Chairperson instructed the concerned committee member for conducting servicing of fire extinguishers of all the floors.

5. To undertake the timely servicing of ETP & STP:

Chairperson instructed the maintenance committee to make sure to have the timely servicing of ETP & STP.

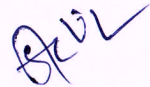
6. To undertake the timely servicing of lift:

Chairperson instructed to have the annual maintenance of lift.

Any other Matter:

Mr. Kishore Nathile gave a detail report on the work done with regard to the complaints/ request letters given by various departments and submitted the log book file related to repair works for the perusal of the chairperson and members of the committee.

The meeting was ended with vote of thanks.



Chairperson

MANSAROVAR DENTAL COLLEGE, BHOPAL

Date: 14/02/2023

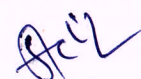
CIRCULAR

The Institutional Maintenance Committee Meeting will be held on 20/02/2023 at 4:00 pm in the office room of Mansarovar Dental College. Request the concerned committee members to attend the meeting.

S.No	Members
1	Mr. Kishore Nathile
2	Mr. Badri Verma
3	Mr. Lakhan
4	Mr. Abdul Salam
5	Mr. Shiv Narayan
6	Ms. Chitra Verma
7	Mr. Sunil Patel

Agenda:

1. To discuss on previous meeting.
2. To discuss the matter regarding the repair and maintenance work in all departments.
3. Any other matter pertaining to physical infrastructure with the permission of the chairperson.


Mr. Sachin Jain

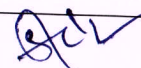
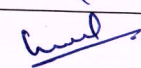
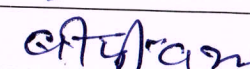
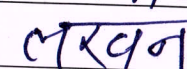
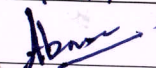
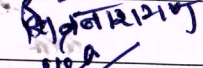
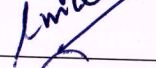
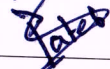
INSTITUTIONAL MAINTENANCE COMMITTEE

ACADEMIC YEAR 2022-23

Date: 20.02.2023

The Institutional Maintenance Committee meeting of Mansarovar Dental College was held on 20/02/2023 at 04:30 PM in office room.

The following members were Present:

S.No	Members	Signature
1	Mr. Sachin Jain - Chairperson	
2	Mr. Kishore Nathile	
3	Mr. Badri Verma	
4	Mr. Lakhan	
5	Mr. Abdul Salam	
6	Mr. Shiv Narayan	
7	Ms. Chitra Verma	
8	Mr. Sunil Patel	

Agenda:

1. To discuss on previous meeting.
2. To discuss the matter regarding the repair and maintenance work in all departments
3. Any other matter pertaining to physical infrastructure with the permission of the chairperson.

Contd. 2

(2)

The minutes of the meeting are as follows:

The Chairperson of the committee proceeded over the meeting.

1. To discuss on previous meeting:

The minutes of the last meeting were reviewed for the confirmation and approved by the chairperson Mr. Sachin Jain.

2. To discuss the matter regarding the repair and maintenance work in all departments:

The following complaints received from various departments were reviewed and forwarded to the concern authority.

- d) Repair works, replacements and Service of electrical accessories in the departments of endodontics and oral surgery.
- e) This year the maintenance personals were order to keep the college premises and departments more clean.
- f) Cupboards and door locks were replaced by the college carpenter in Prosthodontics.

Chairperson instructed the Maintenance committee to make sure of having systems and printers in all the departments under working conditions. Further chairperson instructed the committee members to collect the physical facilities requirement lists from all departments and arrange the same as early as possible.

Any other Matter:

Mr. Kishore Nathile gave a detail report on the work done with regard to the complaints/ request letters given by various departments and submitted the log book file related to repair works for the perusal of the chairperson and members of the committee.

The meeting was ended with vote of thanks.



Chairperson